



CITY OF SUGAR LAND
Utilities

January 23, 2008

Re: City of Sugar Land's H2O EXPO Water Festival

The City of Sugar Land Utility and Public Works Departments are hosting the 12th annual H2O EXPO Water Festival, as part of the City of Sugar Land's Environmental Week 2008. **We would like to invite you to attend as an exhibitor on Friday, April 18th from 4:00-7:00 p.m. at Sugar Land Town Square, located at 2700 Town Center Boulevard North, Sugar Land, TX 77479.**

The primary focus of this festival is to teach both children and adults about important environmental issues, particularly water conservation. Admission is free, and complimentary refreshments will be served. Local vendors and various divisions of the City's Utility and Public Works Departments will have activities, games, and informative literature available about conservation issues and City services. One of the most important elements of this festival is the support and participation we get from organizations like yours.

The H2O EXPO is a perfect opportunity for interacting with the public and putting your company or organization's message out in the community. Beyond that, it's a wonderful chance to be an active part of our community and serve a good cause at the same time. Please return the attached exhibitor registration form by **March 21, 2007**, and we will reserve a free 6 foot x 10 foot booth space for you. If you have any specific needs (power, water, etc) please let us know and we will make sure they are accommodated.

We hope that you will participate as an H2O EXPO Exhibitor in 2008. If you have any questions, please feel free to contact our staff at 281-275-2475 or 281-275-2499.

Sincerely,

A handwritten signature in black ink that reads "Justin M. Bower". The signature is written in a cursive style.

Justin Bower

Enclosure
By E-mail



CITY OF SUGAR LAND

H2O EXPO CELEBRATION 2008 BOOTH REGISTRATION FORM

Business/Organization Name: _____

Contact Person: _____

Address: _____

Phone Number: _____

Fax Number: _____

Email: _____

Description of Booth: _____

Do you need a 6' table in your booth? _____

Do you need chairs? How many? _____

Do you need electricity? _____

Specific scavenger hunt question that relates to water: _____

Please mail or fax this form to:

City of Sugar Land Utility Department
P.O. Box 110
Sugar Land, Texas 77487
Attn: H2O EXPO

Fax: 281-275-2465

Or e-mail requested information to:

ccappel@sugarlandtx.gov